



New Bloomfield Elementary

2023 - 2024

Attendance Plan



	Complete by	Activity	By Whom
<input type="checkbox"/>	Monthly	Attendance information provided in the monthly newsletter	Principal
<input type="checkbox"/>	Monthly	Review attendance data at least once a month and identify students with at-risk attendance patterns. The team will try to identify the root cause of absences and address them with an intervention	At-risk team
<input type="checkbox"/>	End of each MP	Attendance incentive	Principal/counselor/teachers
<input type="checkbox"/>	October 30	School attendance lesson during morning meeting	Teachers
<input type="checkbox"/>	Same day as absences	Message parents/guardians when a student is absent	Teachers
<input type="checkbox"/>	Same day as 4 th absence	Call when a student is absent for more than three days (excluding ET)	Teachers/Principal
<input type="checkbox"/>	Monthly	Grade-level and cross grade-level attendance challenges	Principal/counselor/teachers
<input type="checkbox"/>	Fall/Spring Conferences	Engage parents in a discussion about attendance at conferences	Teachers
<input type="checkbox"/>	Second school day of each month	Send monthly attendance reports	Office Staff
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

Due by October 1