

# BOARD OF SCHOOL DIRECTORS

JANUARY 16, 2023

## APPROVED MINUTES

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### 1. Pledge of Allegiance

#### Minutes

The West Perry School District Board of School Directors met on Monday, January 16, 2023 in the West Perry High School Auditorium. President Jean Rice called the meeting to order at 7:35 PM. The meeting opened with Board members, audience members and virtual members standing and reciting the Pledge of Allegiance.

### 2. Roll Call

#### Minutes

Mrs. Bidwell - Here

Mr. Fishel - Here

Mrs. Johnson - Here

Mr. Kitner - Here

Mr. McKee - Here

Mrs. Miller - Here

Mrs. Morris - Here

Mrs. Rice - Here

Ms. Wills - Here (virtual)

Members present: 9 Members absent: 0

Others Present: Mrs. Dubaich, David Walker-Stock and Leader LLP., Paula Jones, Chris Rahn, Cory Hoffman, Lucas Clouse, Kenn Medina, Karen Sheaffer, Renee LeDonne, Tonya Kepner, Daniel Emanuelson, Kristi Coble, Ryan Anderson, Joan Adams, Luke Roman-PCT, Scott Kelley, Jody Frey-WPEA, public/teachers/virtual members 60-65.

### 3. Approval of January 16, 2023 Agenda

#### Minutes

Mrs. Johnson moved, seconded by Mrs. Morris, to approve the January 16, 2023 agenda as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 4. Superintendent's Report

#### Minutes

Dr. Adamek was not present to give a Superintendent's report.

### 5. Special Presentations

#### Minutes

1. Staff/Student Spotlight - Mr. Emanuelson, Carroll Elementary Principal, spotlighted Fifth Grade members of the Carroll Elementary Student Council (Lillian Shope, Elise Jones, Case Bower, Braylan Timmon, Jayden Geerholt Wilcox) and their sponsor Fifth Grade Teacher, Mrs. Lauren Baker. The students chose to lead the school board and all present through a "Morning Meeting." Morning meetings happen in every grade across all three elementary buildings. Some teachers have given the fifth graders the opportunity to lead, through having them lead younger children in first and kindergarten during morning meeting.

The purpose for a morning meeting is to start the day on a positive note. During the greeting each student's name is spoken aloud, helping them feel welcome and acknowledged. They then move to a sharing portion

where students are encouraged to share something positive with the group. Next, they do a short activity or game and finally they read their morning message. Morning meetings are an important part of starting our day in the elementary.

2. Recognition of School Board Directors - Dr. Adamek/Mr. Kuhns: In Dr. Adamek's absence, Mrs. Dubaich recognized our School Board's commitment to our students, schools, and communities. Pennsylvania Public schools educate 2 million students, including the 2,100 students in the West Perry School district. The nine members of each local school board are a vital part of each district. School directors, who are unpaid, devote an average of 10 hours each month to the many challenging and complex responsibilities of board business and issues that impact the well-being of our students and their families. As a thank you, Mrs. Dubaich gave each Board member a certificate of recognition.

3. Building Principal Presentations:

**Elementary Principals:** Mrs. Kepner, Mrs. Coble, and Mr. Emanuelson: Mr. Emanuelson reported for the three buildings noting the elementary administration led teachers through a PA Department of Education required effectiveness and accountability measure. The measure is referred to as Student Performance Measures (SPM); January 13th staff worked to complete the required bullying and suicide training; Staff also worked on completing report cards; February 3rd is the 100<sup>th</sup> day of school; Celebrations for each elementary building are planned.

**West Perry Middle School Principal:** Ms. LeDonne reported upcoming HS transition activities are scheduled to begin for our 8th grade students; Student leaders from the FFA/Agricultural Sciences will be presenting on January 18, 25 & 26; HS counselor will review course selection and HS planning on February 8; Previously, FBLA officers presented to our 8th graders; Advisory themes for the remainder of the year: Empathy, cooperation and assertiveness; New exploratory classes will begin with the change of the semester on January 19 for all grade levels; New Tuesday & Friday activity periods will change on January 20; New after school opportunity for MS girls, Heart & Soul (MS version of Girls on the Run) slated to begin on February 27th if enough interest; Will run for 10 weeks culminating with a 5K event at HACC on May 13; Middle School teachers involved are Brittany Shull, Stephanie Miller and Jeannie Weaver; 8-15 participants selected from submitted applications; After school tutoring continues to be well attended at the MS; Average attendance has been 15-20 students weekly; 3-4 teachers stay to assist students; Big thank you to Shreffler and Lupfer bussing taking on the additional activity bus runs on Wednesdays at 4 PM; We could not provide these programs without their assistance; WPMS Student Council will host our second after school dance on February 10 from 2:45-4:30 PM; Spring Sports sign-ups for boys' & girls' soccer have begun; Volleyball sign-ups TBD; 6th grade will attend BizTown on March 2 & 3; The Mayor of BizTown has been elected and 6th grade students who previously submitted specific job applications have been interviewed; A big thank you to all our District staff who volunteered their time on January 12 to interview all of the applicants; The second annual West Perry Special Olympics will be held on May 10th, 2023. Coordination with District hosted programs and outside businesses has begun.

**West Perry High School Principal:** Dr. Rahn reported FlexTime Manager Update looking at a snapshot of data in December's 14 school days, 47 at risk students: 353 total academic interventions - 232 were required by teachers -121 were student selected; With the implementation of a new program, it is important to review the implementation successes and areas of growth: January Faculty Meeting consisted of data review – PowerSchool At-risk report compared to FlexTime Manager report; Teachers identified logistical concerns and provided feedback on how they can better support students; On the agenda for approval is an MOU with Lackawanna College to provide students opportunities to earn college credits by taking WP courses; No cost to the district; No transportation is needed; Creates opportunities for more students to take college credit courses; cost is \$100.00 per credit; Scheduling night is February 9, 2023; New additions are Act 158 Pathways to graduation; CTC; Dual Enrollment partners; Military recruiters, Pre-Manufacturing apprenticeship; NCAA information; Unified Bocci Ball team is currently undefeated; The team will play against Halifax January 17th at 3:15 PM in the high school gym.

## 6. Recognition of Visitors

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### Minutes

1. West Perry Education Association - Jody Frey, Co-President of WPEA, welcomed Mr. Kuhns to West Perry, looking forward to continuing monthly meetings with Superintendent and Assistant Superintendent. This is an opportunity to work through any issues/problems before they get bigger.
  2. West Perry Education Support Professional Association - No one present
  3. Public Comments - Agenda Items
    - Ashley Weaver - Table spending
    - Robbyn Metz - Treasurers Report
    - Robbyn Metz - Budget Revision
    - Robbyn Metz – Vo-Tech vote
    - Dan Weller - Extracurricular Activities
    - Kimberly McMullen – Vo-Tech
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## 7. Approval of Minutes

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### Minutes

Mrs. Bidwell moved, seconded by Mr. Kitner, to approve the December 5, 2022 Reorganization Minutes and the December 12, 2022 Minutes as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 8. Board Committee Reports

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### Minutes

A. Capital Area Intermediate Unit - Mrs. Rice noted the CAIU met on December 15th; Mid-year update of goals for cabinet members; The administrative team is working on staffing and recruiting in the HR department; Preparing students for post education jobs at LYDC; Student Services has had 41 goals across their team that they're working on through the year; IU asked to write a grant for Afghani refugees for nine of our districts because of placements; Technology department is focusing on cyber security; The final audit was approved; A new solicitor was approved from Stock and Leader; PDE is doing an ESSER fund monitoring next year.

B. Cumberland-Perry Area Career and Technical Center - Mrs. Rice noted the CPACTC met on December 12th; Reorganization meeting was held; Several personnel changes was approved; The 2023-2024 budget was approved and is on tonight's agenda for approval; Approved the audit by Boyer and Ritter; Budget transfers were approved; Approved reimbursement funds through the tax credit programs with F & M Trust Education Improvement and Coterra Energy Corp.; Approved donation of supplies; Tentative school capacity of 1,404 student for next year as part of our quotas.

C. Harrisburg Area Community College - Mrs. Miller noted HACC met on December 14th; Mainly budget information was discussed; HACC is struggling like everyone else; Sponsorship agreement is for a 5 year period; The first year, the rate will not change, an increase by 2.5% for the next four years; Developing the 2023-2024 budget; Using the following assumptions: enrollment will continue to decline; inflation will continue at levels that exceed the Federal targets; salary benefits and tuition increase; Enrollment in all 13 community colleges has declined; By 2026 may possibly have to lay off staff due to low enrollment number; Workforce development initiatives include: Developing industrial manufacturing technology and mechatronics pre-apprenticeships for Dauphin County high schools; Trying to expand academics by two additional school districts by the fall of 2023; Nursing aides and/or physician office assistant programs; Developing and submitting approval for the medical assistant and clinical, and certified medical assistant apprenticeship; Establish an emergency medical technician program conducive for high school; Trying to develop an artificial intelligence degree program in collaboration with the Intel Corporation; Trying to develop a data science degree program; Launching a digital art and technology program in the fall of 2023; Redesigning the medical assistance program

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to be completed in two semesters; Aligning a non-credit emergency medical technology and advanced emergency medical technicians paramedic credential into a pre-health degree; HACC has the largest nursing program and they are hoping to expand.

D. Pennsylvania School Boards Association - Mrs. Johnson noted on the PSBA website you can find the January and February Bulletin; There is an article titled "The Only Certainties of School Budgets"; Some points within the article are bringing your community into the conversations to be transparent in the process, and to explain the why behind the priorities; Getting information out about big changes, good or bad, and how they may affect tax rates is a task better done sooner than later; Also be aware of budgeting on credit; School district budget, years overlap, and in the fall school districts are managing aspects of three budget years simultaneously; A chart showing how the continuous budget cycle flows; School districts have legally mandated deadlines within the planning year; We have passed our deadline and the audit should have been completed by December 31st; At the end of January, the 2023-2024 proposed preliminary budget should be available for public inspection or adopt a resolution indicating that the district will not raise the rate of any tax by more than the index.

E. Athletic Committee - Mr. Anderson noted the next meeting will be February 16th; Winter sports are in full swing; Invited everyone to come out and watch our kids and support the winter teams.

F. President's Report - Mrs. Rice noted the Board met in executive session for personnel items; Attended the middle school chorus and the high school band concert; commended all the students involved in those concerts on an outstanding performance.

## 9. Treasurer's Report

### Minutes

Mrs. Bidwell received and reviewed the reports from Ken Medina on Jan 9th 2023:

As of the end of December 2022

Total revenue balance is approximately \$15.6 Million

Total revenue this period was \$3.8 Million

Year to date revenue is approximately \$28.9 Million

We have received 64.86% of our budgeted revenue whereas by the end of December 2022 we had received 64.20% revenue.

Total expenditures this period is approximately \$4.5 Million

Year to date expenditures are approximately \$18Million

By the end of December 2022. We disbursed 41.37% of budgeted expenses, whereas by the end December 2021 we disbursed 46.92 %

## 10. Approval of Bills

### Minutes

Mrs. Johnson moved, seconded by Mrs. Morris, to approve the regular monthly bills from December 1, 2022 to December 31, 2022 as presented.

Discussion took place concerning the bills not being attached to the agenda and not available in time for Board members to review them. The Board had questions concerning bills listed for approval.

A roll call vote was taken.

Mr. Fishel - No

Mrs. Johnson - No

Mr. Kitner - No

Mr. McKee - No

Mrs. Miller - No

Mrs. Morris - Yes

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Mrs. Rice - Yes

Ms. Wills - No

Mrs. Bidwell - Yes

Motion failed: 3 Yes (Morris, Rice, Bidwell) 6 No (Fishel, Johnson, Kitner, McKee, Miller, Wills)

Mrs. Rice called an executive session at 8:49 PM.

The Board returned from executive session at 8:55 PM. Mrs. Rice noted the Board would take a five-minute recess to review the bills and would then return to session. At 9:00 PM the Board returned to open session.

After the Board returned to session, a motion by Mr. Fishel, seconded by Mrs. Miller, to reconsider payment of the December 1, 2022 through December 31, 2022 bills.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Discussion took place by Board members for any bills listed on the check register for which Board members were unsure what payment was for.

After the discussion period ended, a motion by Mrs. Morris, seconded by Mrs. Bidwell, to approve the monthly bills from December 1, 2022 to December 31, 2022.

The second approval of the bills was done by a roll call vote:

Mrs. Johnson - Yes

Mr. Kitner - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Motion carried: 9 Yes 0 No

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## 11. New Business

### Minutes

Mrs. Miller moved, seconded by Mr. Kitner, to approve New Business items 1-2:

1. Matthew Wieseman, West Perry High School, Band/Choral Director, and Nicole Wood, West Perry High School, Winterguard Director, are requesting approval for the West Perry High School Winterguard and Jazz Ensemble to participate in the 2023 Tournament of Bands Indoor competition in Wildwood, New Jersey from May 4, 2023 to May 7, 2023. Transportation cost will be paid by the high school building budget.

2. Matthew Wieseman, West Perry High School, Band/Choral Director, is requesting approval for the West Perry High School Concert Band, Jazz Ensemble and Mixed Chorus to participate in the 2023 Music in the Parks at Hersheypark, Hershey, PA on May 12, 2023. Transportation cost will be paid by the high school building budget.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 12. Personnel Items

### 12.a. Resignation

#### Minutes

Mrs. Miller moved, seconded by Mrs. Bidwell, to approve Resignation items 1-6:

1. Employee 012250, West Perry High School, Mathematics Teacher, resignation for retirement, effective the end of the 2022-2023 school year.

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2. Employee 011350, West Perry Middle School, Science Teacher, resignation for retirement, effective the end of the 2022-2023 school year.
3. Employee 008320, Carroll Elementary, Third Grade Teacher, resignation for retirement, effective the end of the 2022-2023 school year.
4. Employee 305464, West Perry High School, Mathematics Teacher, resignation effective January 16, 2023.
5. Employee 302643, West Perry High School, Language Arts Teacher, resignation effective January 18, 2023.
6. Employee 306096, West Perry School District, Custodian-Evening, resignation effective December 22, 2022.

Mrs. Rice thanked the staff members for their service and wished those retiring a happy retirement and those leaving the district well in their future endeavors.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 12.b. Leave of Absence

### Minutes

1. Mrs. Morris moved, seconded by Mrs. Bidwell, to approve a paid leave of absence for Employee 305995 from approximately April 17, 2023 through April 26, 2023. An unpaid child rearing leave from approximately April 27, 2023 through the end of the 2022-2023 school year. Employee 305995 has met all requirements for said leave.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 12.c. Transfer

### Minutes

1. Mr. Kitner moved, seconded by Mr. Fishel, to approve Employee 305987, West Perry School District, Custodian-Evening, transfer to West Perry School District, Custodian-Daylight, effective January 23, 2023. Employee 305987 will be filling the vacant position of Employee 303313, due to resignation, Board agenda item 11.a.5 of the June 13, 2022 Board agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 12.d. Employment - All Pending Receipt of Required Documentation

### Minutes

Mrs. Morris moved, seconded by Mr. Kitner, to approve Employment items 1-6:

1. Zachary Howell, West Perry School District, Custodian-Evening, effective January 23, 2023; Salary: \$12.00 per hour. Mr. Howell will be replacing the vacant position of Employee 306096, due to resignation, Board agenda item 12.a.6 of the January 16, 2023 agenda.

2. Matt Zeak, West Perry School District, Custodian-Evening, effective January 23, 2023; Salary: \$12.00 per hour. Mr. Zeak will be replacing the vacant position of Employee 301930, due to retirement, Board agenda item 6.a.5 of the August 22, 2022 agenda.

3. Bus/Van Drivers:

- Rachel Schroy for Dum's Bus Service LLC.
- Rose Eckenrode for Dum's Bus Service LLC.

4. Day-to-Day Substitute Paraprofessional

- Jean Brown

5. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)

- Denny Wonsick, Varsity Assistant Girls Softball Coach, Stipend: \$1,543.80. Mr. Wonsick will be filling the vacancy at the end of the 2022 softball season.
- Zackary Rough, Volunteer Track Coach
- Cory Hoffman, Volunteer Football Coach

- Mitchell Binger, Volunteer Baseball Coach
- Jonathan Lentvorsky, Volunteer Wrestling Coach

6. 2022-2023 Supervising and Non-Supervising Volunteers

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 13. Education

### Minutes

1. Federal Programs Update - Mrs. Dubaich reported on Monday January 9th at the PA Farm Show, Agriculture Secretary, Russell Redding, announced \$1.5 million in awards to schools and ag education programs through the PA Farm Bill 2022-2023 Farm to School and Agriculture and Youth Grant Programs. West Perry School District received a Farm to School Grant of \$11,837.50; MOU agreement with Lackawanna College providing West Perry High School students with a dual-enrollment opportunity; West Perry School District submitted an interim report by the January 16th deadline indication we met the Maintenance of Equity provisions for the 2022-2023 school year, a condition for LEAs to receive funds under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund.

2. Mrs. Morris moved, seconded by Mrs. Bidwell, to approve the Dual Enrollment Agreement with Lackawanna College and West Perry School District from July 1, 2023 to June 30, 2024.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 14. Policy

### Minutes

1. Motion by Mr. McKee, seconded by Mr. Fishel, to approve the Second Reading of Policy 122 - Extracurricular Activities

A roll call vote was taken:

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - No

Mrs. Rice - No

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. Kitner - No

Motion carried: 5 Yes (McKee, Miller, Wills, Fishel, Johnson) 4 No (Morris, Rice, Bidwell, Kitner)

Mrs. Johnson motioned, seconded by Mrs. Morris, to approve the Second Reading of Policies 2-5:

2. Second Reading of Policy 218 - Student Discipline

3. Second Reading of Policy 236.1 - Threat Assessment

4. Second Reading of Policy 805 - Emergency Preparedness and Response

5. Second Reading of Policy 805.2 - School Security Personnel

A roll call vote was taken:

Mr. Kitner - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

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Mr. Fishel - Yes

Mrs. Johnson - Yes

Motion carried: 9 Yes 0 No

Mr. McKee moved, seconded by Mrs. Morris, to approve First Reading of Policies 6-12:

6. First Reading of Policy 200 - Enrollment of Students

7. First Reading of Policy 202 - Eligibility of Nonresident Students

8. First Reading of Policy 204 - Attendance

9. First Reading of Policy 217 - Graduation

10. First Reading of Policy 221 - Dress and Grooming

11. First Reading of Policy 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability

12. First Reading of Policy 810 - Transportation

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 15. Fiscal

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### Minutes

1. District Student Activity Funds Report as of December 31, 2022 (informational item only)

2. Mrs. Miller moved, seconded by Mrs. Johnson, to approve the Re-Opening and Adoption of the Revised General Fund Budget for the 2022-2023 School Year that authorizes expenditures in the amount of \$48,258,438 as shown on the revised PDE-2028 form.

A roll call vote was taken:

Mrs. Miller - No

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - No

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - No

Mr. Kitner - Yes

Mr. McKee - Yes

Motion carried: 6 Yes (Morris, Rice, Bidwell, Fishel, Kitner, McKee) 3 No (Miller, Wills, Johnson)

Mrs. Morris moved, seconded by Mrs. Johnson, to approve items Fiscal items 3-4:

3. 2022-2023 Budgetary Transfer Requests

4. The Administration is recommending Board Approval for a refund of overpayment of Realty Transfer Tax in the amount of \$297.51 to Morgan Hursh, Parcel ID# 040,146.06-004.007 in Tax Year 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

5. Mrs. Bidwell moved, seconded by Mr. Kitner, to approve the 2023-2024 Cumberland Perry Area Career and Technical Center General Fund Budget.

A roll call vote was taken:

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - Yes

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Mr. Kitner - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

Motion carried: 9 Yes 0 No

6. Mr. Fishel moved, seconded by Mrs. Bidwell, to approve the Adoption of Resolution pursuant to Act 1 of 2006 indicating the West Perry School District shall not raise the rate of any tax for the 2023-2024 fiscal year by more than its Pennsylvania Department of Education calculated index of 5.4%.

A roll call vote was taken:

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. Kitner - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - Yes

Motion carried: 9 Yes 0 No

7. Mrs. Johnson moved, seconded by Mr. McKee, to approve the resolution to appoint Kenneth Medina and Elizabeth Derr to serve as Trustees to the South-Central Trust for the West Perry School District. This is a one-year term.

A roll call vote was taken:

Ms. Wills - No

Mrs. Bidwell - No

Mr. Fishel - Yes

Mrs. Johnson - No

Mr. Kitner - Yes

Mr. McKee - No

Mrs. Miller - No

Mrs. Morris - Yes

Mrs. Rice - Yes

Motion failed: 4 Yes ( Fishel, Kitner, Morris, Rice) 5 No (Wills, Bidwell, Johnson, McKee, Miller)

After discussion, the Board suggested waiting until Mr. Kuhns is Superintendent and adding him as a trustee. This item will be added to the February 13, 2023 Board agenda.

Mr. Kitner moved, seconded by Mr. Johnson, to approve Fiscal items 8-9:

8. The Administration is recommending approval of the unused/unwanted equipment/furniture at West Perry Middle School be declared surplus.

9. The Administration is recommending approval of the unused/unwanted equipment/furniture at West Perry High School be declared surplus.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 16. Old Business

### Minutes

1. Mr. Fishel moved, seconded by Mrs. Morris, to postpone approval of the Cumberland-Perry Area Career and Technical Center (CPACTC) Joint Operating Committee Resolution Authorizing Contributions for the Payment of Costs to Support a Construction/Renovation Project for CPACTC and Amending the Articles of Agreement (cost

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not to exceed \$23,500,000.00) until the April 17, 2023 Board meeting. (This item was tabled at the December 12, 2022 Board meeting)

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

2. Mrs. Johnson moved, seconded by Mrs. Miller, to postpone the First Reading of Policy 008 - Organizational Chart until the April 17, 2023 Board meeting. (This item was tabled at the December 12, 2022 Board meeting)

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 17. Good of the Order

### Minutes

There was no Good of the Order business on the agenda.

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## 18. Public Comment Non-Agenda Items

### Minutes

- Krista Hess - Communication to parents (left Board meeting prior to non-Agenda items)
- Krista Hess - School district issues (left Board meeting prior to non-Agenda items)
- Whitney Patno - Health and Safety Plan

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## 19. Adjournment

### Minutes

With no further business to discuss, Mrs. Miller moved, seconded by Mrs. Johnson, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 10:02 PM.

Respectfully submitted,

Kenneth Medina  
Board Secretary