

BOARD OF SCHOOL DIRECTORS

DECEMBER 12, 2022

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, December 12, 2022 in the West Perry High School Auditorium. President Jean Rice called the meeting to order at 7:34 PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Bidwell - Here
Mr. Fishel - Here
Mrs. Johnson - Here
Mr. Kitner - Here
Mr. McKee - Here
Mrs. Miller - Here
Mrs. Morris - Here
Mrs. Rice - Here
Ms. Wills - Here
Members Present: 9 Members Absent: 0

Other Present: Dr. Adamek, Mrs. Dubaich, David Walker-Stock, Leader, LLP., Paula Jones, Renee LeDonne, Tonya Kepner, Kristi Coble, Daniel Emanuelson, Chris Rahn, Ryan Anderson, Scott Kelley, Cory Hoffman, Justin Bruhn-CPACTC and Brian Sanker-JOC Vice Chairperson, 50-55 teachers/public/virtual

3. Approval of December 12, 2022 Agenda

Minutes

Mrs. Bidwell moved, seconded by Ms. Wills, to approve the December 12, 2022 agenda as presented.

David Walker, Solicitor, noted there are amendments which will need a motion to be added to the agenda for approval.

Under section 11, New Business, the following items need added to the agenda:

7. 2022-2023 general Pupil Transportation Agreement with Dennis K. Dum/Dum's Bus Service LLC..
 8. 2022-2023 activity bus Pupil Transportation Agreement with Dennis K. Dum/Dum's Bus Service LLC. from August 2022 to December 31, 2022.
 9. 2022-2023 activity bus Pupil Transportation Agreement with Dennis K. Dum/Dum's Bus Service LLC. from January1, 2023 to June 30, 2022.
 10. 2022-2023 Vo-Tech Pupil Transportation Agreement with Dennis K. Dum/Dum's Bus Service LLC. from August 2022 to December 31, 2022.
 11. 2022-2023 Vo-Tech Pupil Transportation Agreement with Dennis K. Dum/Dum's Bus Service LLC. from January 1, 2023 to June 30, 2023.
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Under section 15, Fiscal, the following item needs added to the agenda:

2. 2022-2023 Budgetary Transfer Request

Mrs. Morris motioned, seconded by Mr. Kitner, to approve the added amendments to the December 12, 2022 agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. Superintendent's Report

Minutes

Dr. Adamek reported on the following:

- Thanked the staff members and emergency personnel who helped assist with the elementary bus accident that occurred.
 - Budget committee meeting will take place on Wednesday, December 14, 2022 at 6:00 PM in the district office. A second meeting will take place on Thursday, December 22, 2022.
 - Noted this may be the next to last Board meeting as Superintendent, with a new Superintendent on the agenda for approval at tonight's meeting. Thanked the School Board members for all their hard work, the administrative staff and entire district staff for all they do for the students at West Perry.
 - Noted Mrs. Sheaffer will be transferring out of the district office as the Secretary to the Superintendent into a new position within the district. Thanked her all she has done for the district. She will be missed in the district office.
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5. Special Presentations

Minutes

Staff/Student Spotlight - Mr. Anderson spotlighted the fall sports teams. We are coming off an unprecedented fall sports season that saw four teams qualifying for the DIII playoffs and two athletes run in the PIAA State Cross Country Meet. This success was made possible by committed coaches, athletes, and parents. The game day environments are second to none because of the support we receive from cheerleaders, the band, students, and spectators was great all fall. The exciting thing about these teams is that we hope to do even more next year.

Field Hockey

Coach Byers is in her 2nd season and did an awesome job with a talented group. We finished 18-6 on the season, we were Mid Penn Colonial Division Co-Champs, DIII third place and went to the PIAA 1a Quarterfinals. This is the second time in school history we made it to the State Quarterfinals. The captains are here this evening. Olivia Bollinger, Alexa Frederick, and Lilly Campbell did a great job leading the team this year. Congratulations ladies.

Football

The Football team had an outstanding year finishing 11-2 on the season. Coach Boden's leadership completed one of the best seasons in school history. They set a school record by winning 11 games in a season, won the first PECO football championship trophy. They won two DIII playoffs games to earn a spot in the DIII championship game. This was the second time in school history we made the DIII championship game and finished second. It was a great season to be a part of. The team was led by captains Holden Bassett and Trent Herrera.

Girls Soccer

Girls soccer fought hard this season and finished 8-10-1, but qualified for the District tournament for the first time since 2013. This was only the 4th time in school history we reached the post season. It was a great accomplishment for first year head coach Tom Smeigh. Coach Smeigh led the team to a

great regular season victory over a talented Susquenita team. The girls soccer team has some very young talent and look to get back to the playoffs. The team was led by Senior Allison Yoder, Madison Rush, and Hannah Rahn.

Boys Soccer

Boys Soccer had another great season finishing 16-2-1. The season was highlighted by a PECO championship win and many dominant performances throughout the Mid Penn. Coach Weibley completed his 13th season and the program is as strong as ever. We lost a hard-fought game in the district playoffs to the State Runner up Lancaster Catholic. The soccer team was led by Josiah Twigg and Garrett Bartlow.

Cross Country

Coach Shelley and Coach Foster led strong team performances this fall. The boys team went 10-4 with a PECO championship. The girls side went 9-7 with a PECO championship. Our team performance is improving every year with more participation. The team was led by Eliza Kowaleski, Kiera Metcalf, Alyssa Hockenberry, Alexis Hockenberry, Trevor Albright, and John Wilt. Alexis finished 59 and Alyssa finished 61 in the PIAA state race at Hershey. They are first girl runners to qualify for the state meet.

2. Building Principal Presentations:

Elementary Principals - Mrs. Coble, Mrs. Kepner, and Mr. Emanuelson: Mrs. Coble reported for the Elementary Principals noting all buildings had well attended family engagement events; Lots of excitement this time of year. Thank you to teachers for being flexible and continuing to focus on instruction, look at data, and plan; accordingly, Blain had gingerbread house night; Carrol & New Bloomfield had Cookies with Santa. I had a great time participating in a snowball fight with students and breaking out in sweat. Over 200 students sat on Santa's lap at New Bloomfield. The smiles on faces during the event were wonderful to see; For the first time in what I believe is 3 years, New Bloomfield had a successful in-person 4th & 5th grade chorus concert. A 2nd grade student, new to our district, opened the concert by playing a piece accompanied by the piano. This was put together by our music department; Blain & Carroll have their 4/5 chorus concert planned for the near future; All food and donation drives for the holidays in all elementary buildings were extremely successful and we thank the community and staff for their generosity. At New Bloomfield, the sleigh filled with donations was overflowing. It took at least 14 trips to move the items from the sleigh inside; We continue to appreciate our PTO, volunteer, and staff support, especially during this time of year.

West Perry Middle School Principal - Mrs. LeDonne reported the middle school holiday concert will be December 19th at 7:00 PM in the high school auditorium. All were invited to attend.

West Perry High School Principal - Dr. Rahn reported the high school is also in the holiday spirit; Administered the winter version of the Keystone Exams last week; Information on the scheduling night, which will take place in February at the high school. He shared a chart listing the time, event, and location during the night.

6. Recognition of Visitors

Minutes

1. West Perry Education Association - No one present
2. West Perry Education Support Professional Association - No one present
3. Public Comments - Agenda Items
 - Regina Carroll - Permission slips
 - Robbyn Metz - Treasurers Report
 - Robbyn Metz - Policy 122
 - Carole Naylor - Parental Permission for clubs - GSA

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- Gabrielle Brandt - November Treasurers Report
 - Gabrielle Brandt - Policy 122
 - Gabrielle Brandt - Parent Signature for clubs
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7. Approval of Minutes

Minutes

Ms. Wills moved, seconded by Mrs. Bidwell, to approve the November 14, 2022 minutes as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

8. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit - Mrs. Rice reported the CAIU met on November 17th; Audit report was reviewed and will be voted on in December; Mid-year goals of the programs were highlighted; Enola building project is essentially completed; Working on recruiting and on-boarding; Holding career fairs; Grief awareness week was recognized in November; IU Instructional Coaches across the state met and are networking on some common goals.

B. Cumberland-Perry Area Career and Technical Center - Mrs. Rice reported the CPACTC met on December 12th; reorganization of Board Chairman and Vice Chairman; The meeting was very short; Personnel changes were approved; Budget was approved for 2023-2024 school year; Audit was approved that was presented last month; Approved transfers pursuant to the audit into different funds; Acknowledge supplies to programs and a tax credit program which is given back to CTC families for them to use to purchase uniforms and supplies for their program; Approved the Dual Enrollment programs for HACC and Harrisburg University.

C. Harrisburg Area Community College - Mrs. Miller reported HACC will meet on December 14th at 5:00 PM.

D. Pennsylvania School Boards Association - Mrs. Johnson reported Board leadership panel discussions are taking place now; The Board President has responsibilities that are different than those of any other School Board Directors and the vice president supports those responsibilities in various ways; There is a live virtual event that will review the four fundamental responsibilities of Board leadership, followed by a paneled discussion with experienced Board leaders from around the commonwealth; Those that are currently serving in a leadership position and any Board member interested in future Board leadership can register now on My PSBA for one of four sessions offered in December or January; Will share an email which was received from PSBA with the Board members for anyone who is interested in signing up.

E. Athletic Committee - Mr. Anderson had no report.

F. President's Report - Mrs. Rice thanked everyone for being her tonight; Thanked Mrs. Sheaffer for her many years of service to the Board and District office and noted she will be missed.

9. Treasurer's Report

Minutes

Mrs. Bidwell reported she received and reviewed the reports from Ken Medina on December 5, 2022.

As of the end of November

Total revenue balance is approximately \$19.6million

Total revenue this period was \$ 373 Thousand

Year to date revenue is approximately \$25 Million

We have received 55.87% of our budgeted revenue whereas by the end of November 2021 we had received 55.64% of revenue.

Total expenditures this period is approximately \$4.5 Million

Year to date expenditures are approximately \$14 Million

By the end of November 2022. We disbursed 33.78% of budgeted expenses, whereas by the end November we disbursed 36.58 %

10. Approval of Bills

Minutes

Mrs. Johnson moved, seconded by Mrs. Bidwell, to approve the regular monthly bills from November 1, 2022 to November 30, 2022 as presented.

Mr. Kitner asked about the payment to Wolf's Bus Line Inc.; Check 114952 for \$4,870.00 on Page 16.

Dr. Adamek stated he would find the answer and let the Board know in the FYI for this week.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

11. New Business

Minutes

1. Mrs. Morris motioned, seconded by Mrs. Bidwell, to approve Mr. Jeffrey A. Kuhns, West Perry Administrative Office, District Superintendent of Schools, effective upon release from current employer; Salary: \$130,000.00 (prorated for the remainder of the 2022-2023 school year at per diem rate of the 2022-2023 salary). This contract is for a term commencing with a start date to be determined and ending June 30, 2026.

A roll call vote was taken:

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. Kitner - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Motion carried: 9 Yes 0 No

Mr. Bruhn and Mr. Sanker gave a presentation and presented information to the Board members concerning the proposed construction/renovation project for CFACTC.

After the presentation, questions were asked and discussion took place with Board members, Mr. Bruhn and Mr. Sanker.

2. Ms. Wills moved, seconded by Mr. McKee, to table the Cumberland-Perry Area Career and Technical Center (CFACTC) Joint Operating Committee Resolution Authorizing Contributions for the Payment of Costs to Support a Construction/Renovation Project for CFACTC and Amending the Articles of Agreement (cost not to exceed \$23,500,000.00).

A roll call vote was taken:

Mrs. Johnson - Yes

Mr. Kitner - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - Yes

Mrs. Rice - No

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Motion carried to table: 8 Yes 1 No (Rice)

3. Ms. Wills moved, seconded by Mrs. Bidwell, to approve the Act 57 Resolution to require the tax collector to waive additional charges for real estate taxes in accordance with the Act of July 11, 2022. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Bidwell moved, seconded by Ms. Wills, to approve New Business items 4-6:

4. The Class of 2023 is requesting permission to schedule the Senior Class Trip to Inner Harbor, Baltimore, Maryland on Friday, April 28, 2023. Costs to be paid by the Class of 2023.

5. The Administration is recommending approval of the Constitution and By-Laws for the Outdoor Adventures Club beginning the 2022-2023 school year. Mr. Jesse Stone, Social Studies Teacher, will be the advisor for this club.

6. Matthew Wieseman, West Perry High School, Band/Choral Director, is requesting approval for one high school student and Mr. Wieseman to attend Mixed Chorus, at Solanco High School, Quarryville, Pennsylvania on January 13, 2023. Registration cost of \$155.00 will be paid by the high school building budget.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Morris moved, seconded by Mrs. Bidwell, to approve the 2022-2023 Pupil Transportation Agreements for Dennis K Dum/Dum's Bus Service LLC. (New Business items 7-11):

7. The Administration is recommending approval of the 2022-2023 general Pupil Transportation Agreement between the West Perry School District and Dennis K Dum/Dum's Bus Service LLC..

8. The Administration is recommending approval of the 2022-2023 activity bus Pupil Transportation Agreement between the West Perry School District and Dennis K Dum/Dum's Bus Service LLC. from August 2022 through December 31, 2022.

9. The Administration is recommending approval of the 2022-2023 activity bus Pupil Transportation Agreement between the West Perry School District and Dennis K Dum/Dum's Bus Service LLC. from January 1, 2023 through June 30, 2023.

10. The Administration is recommending approval of the 2022-2023 Vo-Tech Pupil Transportation Agreement between the West Perry School District and Dennis K Dum/Dum's Bus Service LLC. from August 2022 through December 31, 2022.

11. The Administration is recommending approval of the 2022-2023 Vo-Tech Pupil Transportation Agreement between the West Perry School District and Dennis K Dum/Dum's Bus Service LLC. from January 1, 2023 through June 30, 2023.

A roll call vote was taken:

Mr. McKee - Yes

Mrs. Miller - Yes

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. Kitner - Yes

12. Personnel Items

Minutes

Mrs. Morris moved, seconded by Mrs. Bidwell, to approve Personnel Items under sub-items 12 A-B-C and sub-items 12D 1-5:

12.a. Resignation

Minutes

1. Employee 303020, West Perry High School, Science Teacher, resignation effective January 16, 2023.
2. Employee 306037, West Perry Middle School, Learning Support Paraprofessional, resignation effective November 22, 2022.

12.b. Leave of Absence

Minutes

1. The Administration is recommending a paid leave of absence for Employee 301124 from approximately March 28, 2023 through May 4, 2023, to be followed by an unpaid leave of absence from approximately May 5, 2023 through the end of the 2022-2023 school year. Employee 301124 has met all requirements for said leave.

12.c. Transfer

Minutes

1. Employee 304760, West Perry School District, District-Evening Custodian, transfer to West Perry School District, Annex-Maintenance Technician Groundskeeper, Level I, effective January 3, 2023; Salary: \$14.50 per hour. Employee 304760 will be filling the vacant position of Employee 305286, due to transfer, Board item 11.d.1 of the October 17, 2022 Board agenda.

12.d. Employment - All Pending Receipt of Required Documentation

Minutes

1. Jill Thiemann, Carroll Elementary, Math Intervention Teacher, effective January 3, 2023; Salary: \$50,713.00 (prorated for the 2022-2023 school year at \$268.32 per day), Bachelors +15 Step
1. Mrs. Thiemann will be filling the vacant position of Employee 018006 due to resignation, Board item 11.a.1 of the November 14, 2022 Board agenda.
2. Zackary Raugh, West Perry School District, Annex-Maintenance Technician General - Level II, effective December 13, 2022; Salary: \$18.50 per hour. Mr. Raugh will be filling the vacant position of Employee 302120, due to retirement, Board item 9.a.5 of the July 19, 2021 agenda. Per WPESPA agreement, appointment to the Maintenance Technician-Level II position is subject to a Maintenance Capability Test to be administered by the Cumberland- Perry Area Career and Technical Center.
3. Tasha Palm, West Perry Middle School, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, effective December 13, 2022; Salary: \$12.75 per hour. Ms. Palm will be filling the vacant position of Employee 012887, due to transfer, Board item 11.b.6 of the August 8, 2022 Board agenda.
4. Kasey Schmiedel, New Bloomfield Elementary, Long-Term Substitute PreK Paraprofessional, 5 hours per day, no benefits, effective January 9, 2023 through April 26, 2023; Salary: \$12.75 per hour. Ms. Schmiedel will be filling the vacant position of Employee 303119, due to leave of absence, Board item 11.c.3 of the October 17, 2022 Board agenda.

5. Sandra Wallace, Blain Elementary, Special Education Paraprofessional, 5 1/2 hours, no benefits, effective January 4, 2023; Salary \$12, 75 per hour. Ms. Wallace will be filling the vacant position of Employee 305570, due to transfer, Board item 11.d.1 of the November 14, 2022 Board agenda. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Ms. Wills moved, seconded by Mrs. Morris, to approve Employment items 6-11:

6. 2022-2023 West Perry High School After-School Detention Supervisor (2022-2023 Co-Curricular Salaries, Item 11.d.13 of the June 13, 2022 Board agenda)

- Jesse Stone

7. Day-to-Day Substitute Custodian:

- Matt Zeak

8. Bus/Van Drivers:

- Jolene Sweger for Dum's Bus Service

9. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)

Brooke Smith, Volunteer Cheer Coach

- Katie McNaughton, Volunteer Cheer Coach
- Joe Saylor, Volunteer Wrestling Coach

10. 2022-2023 Spring Coaches

11. 2022-2023 Supervising and Non-Supervising Volunteers

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

13. Education

Minutes

1. Federal Programs Update - Mrs. Dubaich had no Federal Programs update.

2. Mrs. Miller moved, seconded by Ms. Wills, to approve the agreement with New Story, LLC. and West Perry School District for the 2022-2023 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

14. Policy

Minutes

1. Mrs. Bidwell moved, seconded by Mrs. Morris, to approve the First Reading of Policy 008 - Organizational Chart.

After discussion, Mrs. Johnson moved, seconded by Ms. Wills, to table the First Reading of Policy 008 - Organizational Chart.

All members present voted in the affirmative to table. Motion carried: 9 Yes 0 No

2. Ms. Wills moved, seconded by Mrs. Johnson, to approve the First Reading of Policy 122 - Extracurricular Activities.

Mrs. Johnson recommended changing the wording under Definition to state "wholly or partly inside or outside the regular school day".

Mrs. Johnson also recommended placing under Authority the wording "students must obtain parent/guardian permission to participate in any extracurricular activity not directly related to the district's curriculum programs".

Mrs. Johnson moved, seconded by Ms. Wills, to approve the suggested amendments to the First Reading Policy 122 - Extracurricular Activities.

A roll call was taken:

Mrs. Miller - Yes

Mrs. Morris - No

Mrs. Rice - No

Ms. Wills - Yes

Mrs. Bidwell - No

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. Kitner - No

Mr. McKee - Yes

Motion carried: 5 Yes (Miller, Wills, Fishel, Johnson, McKee) 4 No (Morris, Rice, Bidwell, Kitner)

3. Mrs. Miller moved, seconded by Ms. Wills, to approve the First Reading of Policy 218 - Student Discipline.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. Mrs. Miller moved, seconded by Mrs. Morris, to approve the First Reading of Policy 236.1 - Threat Assessment.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

5. Mrs. Johnson moved, seconded by Mrs. Morris, to approve the First Reading of Policy 805 - Emergency Preparedness and Response.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

6. Mrs. Morris moved, seconded by Mrs. Bidwell, to approve the First Reading of Policy 805.2 - School Security Personnel.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

15. Fiscal

Minutes

Mrs. Miller moved, seconded by Ms. Wills, to approve Fiscal items 1-2:

1. 2022-2023 Budgetary Transfer Request

2. 2022-2023 Budgetary Transfer Request

Mrs. Johnson asked what the transfer request for Fiscal item 1 pertained to.

Dr. Adamek said he will check on the transfer request and let the Board know what the transfer item was for.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

16. Old Business

Minutes

There were no Old Business items on the agenda.

17. Good of the Order

Minutes

Mrs. Rice welcomed Mr. Kuhns to West Perry School District.

18. Public Comment Non-Agenda Items

Minutes

Public Comment Non-Agenda Items:

- Amy Spease - Positive impacts
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- Kimberly McMullen - Negativity at meetings
 - Whitney Patno - Library books; safe environment; Health and Safety Plan
 - Ashley Weaver - Regarding education; safe spaces and constitution
 - Robbyn Metz - MOU
 - Robbyn Metz - Board votes
 - Carole Naylor - Thanked the administration and staff of West Perry; Conflict of interest - Shannon Morris
 - Gabrielle Brandt - Committees
 - Gabrielle Brandt - MOU
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19. Adjournment

Minutes

With no further business to discuss, Mrs. Bidwell moved, seconded by Ms. Wills, to adjourn the regular meeting.

All members present voted. Motion carried: 8 Yes 1 No (Johnson)

The meeting adjourned at 10:15 PM.

Respectfully submitted,

Kenneth Medina
Board Secretary
