

BOARD OF SCHOOL DIRECTORS

AUGUST 8, 2022

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, August 8, 2022 in the West Perry High School Auditorium. President Jean Rice called the meeting to order at 7:38 PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Bidwell - Here
Mr. Fishel - Here
Mrs. Johnson - Here
Mr. Kitner - Here
Mr. McKee - Here
Mrs. Miller - Here
Mrs. Morris - Here
Mrs. Rice - Here
Ms. Wills - Here

Members present: 9 Members absent: 0

Others: Dr. Adamek, Michele Dubaich, David Walker-Appel, Yost, & Zee, Amanda Dittmer-WPEA, Joan Adams, Kenneth Medina, Paula Jones, Lucas Clouse, Liz Derr, Renee LeDonne, Chris Rahn, Lenny Jumper, Scott Kelley, Luke Roman-PCT, 40-45 public/teaches/virtual participants.

3. Superintendent's Report

Minutes

Dr. Adamek reported on the following:

- Recently met with PSP and 911 dispatcher; planning to have quarterly meetings with all Perry County school district superintendents and safety officers.
- Looking into applying for the PCCP Grant which will help districts with additional funding to help support mental health and physical security for students.
- There are procedures for naming of school facilities which require certain steps before we can bring this to the Board for approval. A committee will need to be developed to look at the request. Dr. Adamek will be asking for School Board members and community members to be a part of this committee. Once the committee has reviewed the request, it can then be brought to the Board for approval.
- School employee turnovers are affecting all districts, not only West Perry SD. PennLive had an article interviewing schools district concerning the turnover at area districts. The Administrative staff is working hard to fill any vacant position we may currently have. We are hoping to be fully staffed before the start of the school year.

At the conclusion of the Superintendent's Report, Mrs. Rice asked for a motion to amend the agenda for the following items:

- Amend New Business to add the approval of the Care Solace agreement as item 10.7
 - Amend Personnel item 11.a.1 to reflect a resignation date of August 24, 2022
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Mr. Fishel moved, seconded by Ms. Wills, to amend New Business to add the approval of the Care Solace agreement as item 10.7 and amend the resignation date of Personnel item 11.a.1 to reflect August 24, 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. Special Presentations

Minutes

1. Back to School Information - Building Principals

Mr. White shared important dates for the elementary back to school nights; August 16, 2022 is PreK/Kindergarten orientation from 6:30-7:30 PM; August 18, 2022 is Grades 1-5 Open House from 5:00-7:00 PM; August 23, 2022 is the first day of school for students; Information regarding student hours and class placement will be send via School Messenger by Monday, August 15, 2022; Responsive Classroom professional development took place for all three elementary building staff; Summer maintenance for the Elementary buildings are just about complete.

Ms. LeDonne shared important dates for the secondary buildings; August 8, 2022 6th grade visitation from 9:00 AM - 12:00 PM; August 9, 2022 6th grade visitation from 1:00 PM - 4:00 PM and 5:00 PM - 7:00 PM; August 18, 2022 middle school open house from 6:00 PM - 8:00 PM; August 23, 2022 first day of school for students; August 15, 2022 new students/9th grade self-guided tours from 9:00 AM - 11:00 AM; August 16, 2022 new students/9th grade self-guided tours from 1:00 PM - 3:00 PM; August 18, 2022 high school open house from 7:00 PM - 9:00 PM; August 19, 2022 9th Grade Orientation from 12:00 PM - 3:00 PM; August 23, 2022 first day of school for students; Responsive Classroom professional development took place for middle school staff members; School Connect professional development took place for high school staff members; Professional development from Dr. Paul Ricommini, Pennsylvania State University, on math coaching took place.

5. Recognition of Visitors

Minutes

1. West Perry Education Association - Mandy Dittmer, WPEA Union Membership Chair, reported this is a busy time of the year; Meetings are being held with new staff, meetings with the Business Office, updating rosters, pushing out emails to current and new members, meeting with the Administrative staff; Jody Frey and DaleLynn Prokop will be Co-Presidents, Karla Brong will be Treasurer, and Barb Gray will be Secretary; Mandy serves as the Membership Chair and runs the sick bank for the organization; The staff is super excited to having the kids back in the classroom in a couple weeks.

2. West Perry Education Support Professional Association - No one present

3. Other:

- Ashley Weaver - Board policy section 000 - Code 004
 - Gabrielle Brandt - Stakeholder engagement
 - Robbyn Metz - SEL
 - Whitney Patno - Softball coach and softball team; funding turf field
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6. Approval of Minutes

Minutes

1. Mrs. Johnson moved, seconded by Mrs. Miller, to approve the July 11, 2022 minutes as presented.

Ms. Wills asked for a motion to amend the minutes to note accurate discussion that was had by the Board concerning the vote for Mr. Kitner.

Mr. Walker asked Ms. Wills what specifically was not accurate and what she would like amended.

Ms. Wills stated Mr. Walker's information was very detailed, but discussion from individual Board members was not stated in the minutes.

Mrs. Rice noted comments/discussion by the Board members is not typically added to the minutes.

Mr. Walker stated a specific motion would need to be made in order to amend the minutes.

Ms. Wills motioned, seconded by Mrs. Johnson, to have the minutes amended to state that Mrs. Rice opened the floor for discussion. Discussion was held with Board members.

All members present voted: Motion carried: 8 Yes 1 No (Rice)

Mr. Kitner motioned, seconded by Mrs. Morris, to amend the minutes to reflect the votes for Mrs. Brandt during the first round as Johnson, McKee, Miller, Wills (not Morris).

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Johnson moved, seconded by Mr. McKee, to approve the July 11, 2022 minutes as amended.

All members present voted: Motion carried: 8 Yes 1 No (Wills)

7. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit - Mrs. Rice reported there was not a CAIU meeting in July.

B. Cumberland Perry Area Career and Technical Center - Mrs. Rice reported there was not a CPACTC meeting in July.

C. Harrisburg Area Community College - Mrs. Miller reported there was not a HACC meeting in July.

D. Pennsylvania School Boards Association - Mrs. Johnson reported the Office of Open Records has a new process for Right-to-Know appeals; That will be phased in over the next several months; It is an E-file appeal portal, which is an online document records managing system designed to streamline and automate the appeals process; There will be three phases to the rollout; Phase I began August 1, 2022; If anyone would like to see the Office of Open Records E-file appeal portal guide, please email Mrs. Johnson and she will provide you with the link, providing the user guide; PDE is releasing a mobile and desktop app to connect students and families who are experiencing homelessness with resources; PDE has created The Finding your Way in PA. There is a feature to help users find services and support.

E. Athletic Committee - Mr. Anderson reported the committee met earlier this evening; There will be a fall sports pep rally on August 24th at the stadium; Hall of Fame inductees will take place at the October 7th football game; football started today, and the rest of fall sports will be starting on Monday.

F. President's Report - Mrs. Rice thanked the summer staff for working so hard to get everything ready for the start of the new school year; The Board met in executive session prior to the regular to gather information and for personnel issues.

8. Treasurer's Report

Minutes

1. Treasurer's Report - July 2022

2. Revenue and Expense Report 2021-2022 - June 2022 updated

3. Revenue and Expense Report 2022-2023 - July 2022

Mrs. Rice stated there were no Treasurer's report attached for tonight's meeting. The Business Manager is trying to get caught up with the end of year transition and working with the new auditors. There will be a report on next month's agenda.

Mrs. Johnson noted this is the second month without a report.

9. Approval of Bills

Minutes

1. Ms. Wills moved, seconded by Mrs. Miller, to approve the regular monthly bills from July 1, 2022 to July 31, 2022 as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

10. New Business

Minutes

1. Mrs. Morris moved, seconded by Mrs. Bidwell, for the Board to approve either option A or option B as the West Perry School District logo.

Each Board members was asked to state option A or option B when voting.

Discussion was had by the Board members on the process of selecting the district logo.

A roll call vote was taken.

Mrs. Bidwell - Option B

Mrs. Fishel - Option B

Mrs. Johnson - Option B

Mr. Kitner - Option A

Mr. McKee - Option B

Mrs. Miller - Option A

Mrs. Morris - Option B

Mrs. Rice - Option B

Ms. Wills - Option A

Motion carried: 6 votes for Option B (Bidwell, Fishel, Johnson, McKee, Morris, Rice) 3 votes for Option A (Kitner, Miller, Wills)

2. Mrs. Morris moved, seconded by Mrs. Bidwell, for the Board to approve the West Perry School District Athletic logo.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

3. Mrs. Morris moved, seconded by Mrs. Bidwell, to approve the agreement between Benjamin L. Stewart, II, D.O. and the Family Practice Center, P.C. to provide the services of an athletic team physician to West Perry School District during the 2022-2023 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. Mrs. Bidwell moved, seconded by Mrs. Miller, to approve the Operation and Maintenance agreement between the Capital Area Intermediate Unit (CAIU) and the West Perry School District for district classroom space for instructional purposes in the Autism Support program for the 2022-2023 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

5. Mrs. Morris moved, seconded by Mr. McKee, to approve the Blain Elementary PTO to build a pavilion at Blain Elementary. This project is being funding by the Blain Elementary PTO.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

6. Mrs. Johnson moved, seconded by Mrs. Morris, to approve the revised Elementary School Counselor job description.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

10.a. 10.7 Contract Approval: Care Solace

Minutes

A motion to amend the August 8, 2022 agenda was approved by Board vote.

10.7. Mrs. Bidwell moved, seconded by Mrs. Miller, to approve the Care Solace Service Agreement. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

11. Personnel Items

11.a. Resignations

Minutes

The Board approved the amendment to Personnel item 11.a.1 to reflect the resignation date of August 24, 2022.

1. Ms. Wills moved, seconded by Mrs. Miller, to approve Employee 301370, New Bloomfield Elementary, School Counselor, resignation effective August 24, 2022.

All members present voted: Motion carried: 8 Yes 1 No (Bidwell)

Mrs. Johnson moved, seconded by Mrs. Miller, to approve Resignation items 2 and 3:

2. Employee 005715, New Bloomfield Elementary, Fourth Grade Teacher, resignation effective September 30, 2022, or when position is filled, whichever event occurs first.

3. Employee 305804, West Perry Middle School, Life Skills Paraprofessional, resignation effective the end of the 2021-2022 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

11.b. Transfers

Minutes

Mrs. Johnson moved, seconded by Ms. Wills, to approve Transfer items 1-10:

1. Employee 013095, West Perry High School, Secretary to High School Principal, transfer to West Perry Administrative Office, Administrative Office Assistant/Receptionist; Salary: \$23.21 per hour. Employee 013095 will be filling the vacant position of Employee 305782, due to transfer, Board item 10.c.8 of the July 11, 2022 Board agenda.

2. Employee 305146, Blain Elementary, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to Blain Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.

3. Employee 304980, Blain Elementary, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to Blain Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.

4. Employee 305332, Carroll Elementary, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to Carroll Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.

5. Employee 002375, Carroll Elementary, Instructional Paraprofessional, Title I, 5 1/2 hours per day, no benefits, transfer to Carroll Elementary, Instructional Paraprofessional, Title I, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.

6. Employee 012887, West Perry Middle School, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to Carroll Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.

7. Employee 301000, West Perry Middle School, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to Carroll Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.
 8. Employee 305359, New Bloomfield Elementary, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to New Bloomfield Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.
 9. Employee 303453, New Bloomfield Elementary, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to New Bloomfield Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.
 10. Employee 301752, West Perry Middle School, Special Education Paraprofessional, 5 1/2 hours per day, no benefits, transfer to Carroll Elementary, Special Education Paraprofessional, 7.0 hours per day, with benefits, effective the 2022-2023 school year as per the 2022-2023 Paraprofessional/Aide Chart, Board approved item 10.16 of the June 13, 2022 Board agenda.
- All members present voted in the affirmative. Motion carried: 9 Yes 0 No

11.c. Employment - All Pending Receipt of Required Documentation

Minutes

Mrs. Morris moved, seconded by Ms. Wills, to approve Employment items 1-4:

1. Emily Cramer, New Bloomfield Elementary, First Grade Teacher, effective August 17, 2022; Salary: \$49,188.00, Bachelors Step 1. Ms. Cramer will be filling the vacant position of Employee 018006, due to transfer, Board item 4.a.2.a of the August 1, 2022 Board agenda.
2. Regan Swigart, New Bloomfield Elementary, Third Grade Teacher, effective upon release from current employer; Salary: \$50,473.00, Bachelors Step 3. Ms. Swigart will be filling the vacant position of Employee 303704, due to resignation, Board item 10.a.2 of the July 11, 2022 Board agenda.
3. Sonja Wagner, New Bloomfield Elementary, Fourth Grade Teacher, effective August 17, 2022; Salary: \$49,188.00, Bachelors Step 1. Ms. Wagner will be filling the vacant position of Employee 005715, due to resignation, Board item 11.a.2 of the August 8, 2022 Board agenda.
4. Ronald Morrow, West Perry School District, Floating Custodian, effective August 9, 2022; Salary: \$12.00 per hour. Mr. Morrow will be filling the vacant position approved with the 2022-2023 school budget, Board item 10.1 of the June 13, 2022 Board agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Miller moved, seconded by Ms. Wills, to approve Employment items 5-9

5. 2022-2023 Day-to-Day Substitutes:
 - Teacher Aides
 - Nurses
6. 2022-2023 Supervising and Non-Supervising Volunteers
7. 2022-2023 Game Workers/Athletic Event Staff Personnel
8. 2022-2023 Volunteer Coaches
9. 2022-2023 Bus Contractors/Drivers

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

12. Education

Minutes

1. Federal Programs Update - Mrs. Dubaich reported the ARP ESSER funding plan is located on the district website under the District Tab, then select ARP ESSER funding plan. PDE is requiring school districts to publicly have this information on their website.

Mrs. Morris moved, seconded by Ms. Wills, to approve Education items 2-7:

2. The Administration is recommending approval of the Agreement for English as a Second Language (ESL) Services with the Capital Area Intermediate Unit (CAIU) for the 2022-2023 school year.

3. The Administration is recommending approval of the Team Tutor, LLC agreement to provide tutoring services to students during the 2022-2023 school year.

4. The Administration is recommending approval of the agreement between Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems and West Perry School District for the 2022-2023 school year.

5. The Administration is recommending approval of the MOU with the Capital Area Intermediate Unit (CAIU) Title III Consortium and West Perry School District for the 2022-2023 school year.

6. The Administration recommending approval of the agreement between Communication Associates, LLC. and West Perry School District for evaluation services.

7. The Administration is recommending approval of the Affiliation Agreement between Moreland University and West Perry School District.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

13. Adjournment

Minutes

Mrs. Rice noted the Board will hold a public meeting on August 22, 2022 for new hires.

Tom Templeton is meeting with the Board members on August 22, 2022 at 6:30 PM.

Mrs. Johnson asked if Amy Lena, from PDE will be attending the August 22, 2022 meeting. Mrs. Rice confirmed she will be in attendance.

With no further business to discuss, Mrs. Miller moved, seconded by Mr. McKee, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 8:53 PM.

Respectfully submitted,

Kenneth Medina
Board Secretary
