

BOARD OF SCHOOL DIRECTORS

JULY 11, 2022

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, July 11, 2022 in the West Perry High School Auditorium. President Jean Rice called the meeting to order at 7:31PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Bidwell - Here
Mr. Fishel - Here
Mrs. Johnson - Here
Mr. McKee - Here
Mrs. Miller - Here
Mrs. Morris - Here
Mrs. Rice - Here
Ms. Wills - Here
Members present: 8 Members Absent: 0

Others: Dr. Adamek, Michele Dubaich, Karen Sheaffer, Paula Jones, Steve White, Lucas Clouse, Liz Derr, David Walker-Appel, Yost, & Zee, Amanda Dittmer-WPEA, Renee LeDonne, Chris Rahn, Lenny Jumper, 25-30 public/teachers/virtual participants.

3. Superintendent's Report

Minutes

Dr. Adamek reported on the following:

- Getting to know the staff at West Perry and making plans for 2022-2023 the school year.
 - Multiple interviews taking place to make sure each building has a full staff when the students return.
 - Thanked everyone for being so welcoming to West Perry.
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4. Recognition of Visitors

Minutes

1. West Perry Education Association - Amanda Dittmer, WPEA Membership Chair and acting Co-President, had nothing to report, but thanked everyone for being here this evening.
 2. West Perry Education Support Professional Association - No one present
 3. Other:
 - Wayne Leshner - Would like to apply for the open Board seat (did not speak - not online)
 - Kimberly McMullen - Budget (did not speak - online)
 - Ashley Weaver - Public speaking
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- Robbyn Metz - PSBA Code of Conduct
- Kristen Rush - Sports
- Gabrielle Brandt - Comprehensive Plan and Health and Safety Plan

5. Approval of Minutes

Minutes

Mrs. Miller moved, seconded by Mrs. Morris, to approve the June 13, 2022 minutes as presented. All members present voted in the affirmative. Motion carried: 8 Yes 0 No

6. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit - Mrs. Rice reported the CAIU met on June 23rd; June is a month for many retirees once the school year has ended; 55 vacancies to fill before August; Approved two interns from Messiah and Carlisle High School, who will be interning at Hill Top Academy and the Early Learning Center; Cybersecurity focus is still in place; Summer work is very busy getting the buildings ready for next school year; New program called the CAIU's Green Apple podcast is up and running; Cabinet retreat was held earlier this month, the team developed a draft 2022-2023 plan which will be shared with the Leadership Team in July; Re-organization meeting took place in July; promote a golf tournament to be held July 25th to raise funds for special need students.

B. Cumberland-Perry Area Career and Technical Center - Mrs. Rice reported the CPACTC met on June 27th; Conducted end of year staff training; Middle School camp was held to capacity; Repairs being completed in the school to the Health Care Pathways construction; Year-end budget items are being completed; Business manager is leaving the end of August; Building and Grounds committee is reviewing some financing options to expand and enlarge the footprint of the building; This will be coming to each Board around September and October.

C. Harrisburg Area Community College - Mrs. Miller had nothing to report.

D. Pennsylvania School Boards Association - Mrs. Johnson reported there is an approved state budget which is \$45.2 billion; historic increase in education funding, which increased 2.9% spending from last year.

E. Athletic Committee - Mr. Anderson reported the next meeting will be in August; Next week summer physical night will be held on July 19th.

F. President's Report - Mrs. Rice reported the Board met in Executive session to gather information on interview process and the approval of the candidate process; Thanked everyone for coming and attending the Board meeting tonight.

7. Treasurer's Report

Minutes

Mrs. Bidwell noted with the change in administration, the July 11, 2022 treasurers report information was not received. No report was given.

8. Approval of Bills

Minutes

Mrs. Morris moved, seconded by Mrs. Bidwell, to approve the regular monthly bills from June 1, 2022 to June 30, 2022.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

9. New Business

Minutes

1. Mrs. Johnson moved, seconded by Mrs. Miller, to approve the resignation of Crystal Summers, School Board Director-Region I, effective July 1, 2022.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

2. Mrs. Miller moved, seconded by Mrs. Johnson, to approve the appointment of a new Board member to fill the Board position of Crystal Summers for Region I.

Mrs. Rice noted this would be a roll call vote. Each Board member was directed to state the name of the candidate for whom they were voting.

A roll call vote was taken:

Mr. Fishel - Mr. Kitner

Mrs. Johnson - Mrs. Brandt

Mr. McKee - Mrs. Brandt

Mrs. Miller - Mrs. Brandt

Mrs. Morris - Mr. Kitner

Mrs. Rice - Mr. Kitner

Ms. Wills - Mrs. Brandt

Mrs. Bidwell - Mr. Kitner

Motion tied: 4 votes for Mr. Kitner (Fishel, Morris, Rice, Bidwell) 4 votes for Mrs. Brandt (Johnson, McKee, Miller, Wills)

Mrs. Rice opened the floor up for discussion if any Board member would like to say anything on the candidate's behalf. Discussion was held by the Board members concerning the candidate they voted for.

Mr. Walker explained the process to the community as to what was taking place to fill the vacant Board position. The School Code does provide the Board the power to fill a vacancy to appoint a person for a certain amount of time. The appointed person must run during an election to retain the Board seat. The law states five votes must be received to fill the vacant seat. The Board will go through few rounds of voting in an attempt to fill the vacancy. The Board for thirty days after the effective date of the vacancy, may fill this vacancy on their own. I did advise the Board of the process after the thirty days. Mrs. Rice, Board President, may take the Board through multiple rounds of voting to fill the vacancy.

Mrs. Rice re-opened the floor for additional discussion. With no discussion, a second roll call vote was taken.

A second roll call vote was taken:

Mrs. Johnson - Mrs. Brandt

Mr. McKee - Mrs. Brandt

Mrs. Miller - Mr. Kitner

Mrs. Morris - Mr. Kitner

Mrs. Rice - Mr. Kitner

Ms. Wills - Mrs. Brandt

Mrs. Bidwell - Mr. Kitner

Mr. Fishel - Mr. Kitner

Motion carried: 5 - Mr. Kitner (Fishel, Miller, Morris, Rice, Bidwell) 3 - Mrs. Brandt (Johnson, McKee, Wills)

Judge Bender administered the of Oath of Office to Mr. Kitner.

Mr. Kitner took his seat with the Board after being sworn in. There are now nine Board members present.

3. Mrs. Bidwell moved, seconded by Mr. McKee, to approve the resolution authorizing the Assistant Superintendent to electronically sign contracts with the Pennsylvania Department of Education (PDE).

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. Mrs. Morris moved, Mrs. Bidwell seconded, to untable the Health and Safety plan. (This plan was tabled at the June 13, 2022 Board meeting)

All member present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Johnson moved, seconded by Ms. Wills, to approve the revised West Perry School District Health and Safety Plan.

After Board discussion, the following motion was made:

Mrs. Johnson moved, seconded by Ms. Wills, to approve the noted revisions to the West Perry School District Health and Safety Plan.

- Add a hyperlink to the Emergency Remote Instruction plan.
- Universal masking is optional regardless of any exemptions.

A roll call vote was taken:

Mrs. Miller - Yes

Mrs. Morris - Yes

Mrs. Rice - Yes

Mr. Kitner - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. McKee - Yes

All members present voted. Motion carried: 9 Yes 0 No

Mrs. Miller moved, seconded by Mrs. Johnson, to approve the amended West Perry School District Health and Safety Plan.

A roll call vote was taken:

Mrs. Morris - Yes

Mrs. Rice - Yes

Mr. Kitner - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Johnson - Yes

Mr. McKee - Yes

Mrs. Miller - Yes

All members present voted. Motion carried: 9 Yes 0 No

5. Ms. Wills moved, seconded by Mrs. Bidwell, to approve the West Perry Emergency Remote Instruction Schedule for the 2022-2023 school year.

The Board recommended a statement be added to the remote instruction schedule stating accommodations will be made on a case-by-case basis for students with Individualized Education Programs or other specific needs.

All members present voted in the affirmative to add the recommended statement. Motion carried: 9 Yes 0 No

6. Ms. Wills moved, seconded by Mrs. Bidwell, to approve the contract with PowerSchool for the following PowerSchool student information system add-ons: PowerSchool Ecollect Forms, PowerPack and Professional Development+. The total cost of the initial term (July 11, 2022 to July 10, 2025) is \$20,309.63. This includes one-time setup cost of \$4,950 and ongoing cost of \$15,359.63, funded through the Technology Budget.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Morris moved, seconded by Ms. Wills, to approve New Business items 7-10:

7. The Administration is recommending approval of the revised Elementary Teacher job description.

8. The Administration is recommending approval of the revised Mid-Level General Science Teacher job description.

9. The Administration is recommending approval of the revised Elementary Librarian job description.

10. The Administration is recommending approval of the revised Guidance Counselor job description.

Mrs. Johnson noted repetitive wording on the job descriptions should be removed.

All members present voted in the affirmative to remove the repetitive wording. Motion carried: 9 Yes 0 No

10. Personnel Items

10.a. Resignation

Minutes

Mrs. Johnson moved, seconded by Mrs. Miller, to approve Resignation items 1-4:

1. Employee 302830, New Bloomfield Elementary, Second Grade Teacher, resignation effective the end of the 2021-2022 school year.

2. Employee 303704, New Bloomfield Elementary, Third Grade Teacher, resignation effective the end of the 2021-2022 school year.

3. Employee 002350, West Perry Middle School, Secondary School Counselor, resignation effective the end of the 2021-2022 school year.

4. Employee 303348, West Perry High School Learning Support Paraprofessional, resignation effective the end of the 2021-2022 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

10.b. Leave of Absence

Minutes

1. Mrs. Morris moved, seconded by Mrs. Johnson, to approve a paid leave of absence for Employee 303569 from August 17, 2022 through approximately August 31, 2022. Family Medical Leave (FMLA) benefits will run concurrent with paid leave, after which time the employee will continue unpaid leave from approximately September 1, 2022 through approximately September 28, 2022. Employee has met all requirements for said leave.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

10.c. Transfer

Minutes

Mrs. Morris moved, seconded by Mr. McKee, to approve Transfer items 1-8:

1. Employee 012360, New Bloomfield Elementary, Virtual Learning Teacher, transfer to New Bloomfield Elementary, Second Grade Teacher, effective the 2022-2023 school year. Employee 012360 will be filing the vacant position of Employee 302830, due to resignation, Board item 10.a.1 of the July 11, 2022 Board agenda.

2. Employee 016089, West Perry Middle School, Science Teacher, transfer to West Perry Middle School, Family and Consumer Science Teacher, effective the 2022-2023 school year. Employee 016089 will be filling the vacant position of Employee 002870, due to retirement, Board item 11.a.2 of the March 14, 2022 Board agenda.

3. Employee 013655, New Bloomfield Elementary, Kindergarten Teacher, transfer to New Bloomfield Elementary, Math Intervention Teacher, effective the 2022-2023 school year. Employee 013655 will be filling the vacant position of Employee 305537, due to transfer Board item 10.c.4 of the July 11, 2022 Board agenda. The Math Intervention Teacher position is funded through ESSER Grant funds until the end of the 2023-2024 school year.

4. Employee 305537, New Bloomfield Elementary, Math Intervention Teacher, transfer to New Bloomfield Elementary, Kindergarten Teacher, effective the 2022-2023 school year. Employee 305537 will be filling the vacant position of Employee 013655, due to transfer, Board item 10.c.3 of the July 11, 2022 Board agenda.

5. Employee 016485, Blain Elementary, Second Grade Teacher, transfer to Blain Elementary, Math Intervention Teacher, effective the 2022-2023 school year. Employee 016485 will be filling the vacant position of Employee 305430, due to transfer Board item 10.c.6 of the July 11, 2022 Board agenda. The Math Intervention Teacher position is funded through ESSER Grant funds until the end of the 2023-2024 school year.

6. Employee 305430, Blain Elementary, Math Intervention Teacher, transfer to Blain Elementary, Second Grade Teacher, effective the 2022-2023 school year. Employee 305430 will be filling the vacant position of Employee 016485, due to transfer, Board item 10.c.5 of the July 11, 2022 Board agenda.

7. Employee 305421, Carroll Elementary, Math Intervention Teacher, transfer to New Bloomfield Elementary, Third Grade Teacher, effective the 2022-2023 school year. Employee 305421 will be filling the vacant position of Employee 304492, due to resignation, Board item 11.a.2 of the June 13, 2022 Board agenda.

8. Employee 305782, West Perry Administrative Office, Administrative Office Assistant/Receptionist, transfer to West Perry High School, Job Trainer/Coach, Salary: \$14.75 per hour, effective the 2022-2023 school year. Employee 305421 will be filling the vacant position of Employee 020510, due to transfer, Board item 3.b.2 of the September 21, 2020 Board agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

10.d. Employment - All Pending Receipt of Required Documentation

Minutes

1. Ms. Wills moved, seconded by Mrs. Morris, to approve Ian Robinson, West Perry High School, Science/Biology Teacher, effective August 17, 2022; Salary: \$49,188, Bachelors, Step 1. Mr. Robinson will be filling the vacant position of Employee 302201, due to resignation, Board item 11.a.1 of the January 10, 2022 Board agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Morris moved, seconded by Mrs. Johnson, to approve Employment items 2-4:

2. Marching Band and Indoor Program staff for the 2022-2023 school year:

- Marching Band Director - Matthew Wieseman
- Colorguard Designer/Instructor - Nicole Wood
- Percussion Instructor - Matthew Wieseman
- HS Indoor Guard Instructor - Nicole Wood

3. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)

- Mathew Rudy, JV Girls Soccer Coach; Stipend: \$1,519.30. Mr. Rudy will be replacing Tom Smeigh who resigned.
- Emmett Foster, Co-Cross Country Coach; Stipend: \$834.30. Mr. Foster will be replacing Michelle Orris who resigned.

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- Chloe Smith, Volunteer Field Hockey Coach

4. 2021-2022 Supervising and Non-Supervising Volunteers

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

11. Education

Minutes

1. Federal Programs Update - Mrs. Dubaich reported the 2022-2023 consolidated application was submitted; Capital Region for Career Development contract will offer many opportunities to our students.

2. Mrs. Miller moved, seconded by Ms. Wills, to approve the contract with Capital Region Partnership for Career Development (CRPCD) for the 2022-2023 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

12. Fiscal

Minutes

1. District Student Activity Funds Report as of June 30, 2022 (informational item only)

2. District Use of facilities Report for the 2021-2022 school year (informational item only)

3. Ms. Wills moved, seconded by Mrs. Miller, to approve the J.P. Harris Exonerations for the 2021-2022 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

13. Adjournment

Minutes

With no further business to discuss, Ms. Wills moved, seconded by Mrs. Miller, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 8:49 PM.

Respectfully submitted,

Kenneth Medina
Board Secretary
