

**WEST PERRY SCHOOL DISTRICT
ANNOUNCES A
NON-INSTRUCTIONAL VACANCY**

<u>Position</u>	<u>Building</u>	<u>Date Available</u>
Anticipated Crossing Guard	Administrative Office	December 13, 2016

Details*

180 days per year
Minimum Starting salary: \$9.50
1 1/2 hour day with

The West Perry School District is currently seeking a Crossing Guard at New Bloomfield Elementary, 1 1/2 hours per day (7:30 -8:15 am and 2:45-3:30 pm). Duties include: safely assisting school children in crossing busy intersection by halting vehicles through the use of hand-held stop sign; maintaining order among children waiting to cross the street; permitting street crossing only when safe to do so. High school diploma or GED required.

*For a fully detailed job description, please contact Mrs. Derr.

This position is posted on **November 14, 2016** and will remain open for 10 working days, until **November 30, 2016** or until filled.

External applicants should submit the following documents.

- A completed West Perry School District employment application
- Letter of Interest
- Resume with references and qualifications
- TB test as required by the Pennsylvania School Code
- *Current Act 34 Clearance (Pa Criminal Background Check) (www.psp.state.pa.us)
- *Current Act 151 Clearance (Child Abuse Clearance) or proof of application (<http://www.dpw.state.pa.us>)
- *Current Act 114 Clearance (Federal Fingerprinting) (www.pa.congnetid.com) - Department of Education

***Clearances must be dated no later than one year prior to hire.**

Internal applicants of the West Perry School District should submit a Letter of Interest, updated resume which includes references and qualifications for the position.

Applicants should forward all necessary employment documents to:

West Perry School District
Liz Derr, Human Resources / Benefits Administrator
2606 Shermans Valley Road
Elliottsburg, PA 17024
Phone: (717) 789-3934

Equal Opportunity Employer

Notice of Non-Discrimination

The West Perry School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Mrs. Liz Derr, Title VI, Title IX, §504, ADA and Age Discrimination Act Coordinator.