

WEST PERRY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
MONDAY, APRIL 11, 2016
7:30 P.M. BOARDROOM
AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

1. March 14, 2016

IV. TREASURER'S REPORT

1. Revenue and Expense Report – March 2016
2. Treasurer's Report – March 2016

V. BOARD COMMITTEE REPORTS

1. Capital Area Intermediate Unit
2. Cumberland-Perry Area Vocational Technical School
3. Harrisburg Area Community College
4. Pennsylvania School Boards Association
5. Athletic Committee
6. President's Report

VI. APPROVAL OF BILLS

1. Regular Bills

VII. SPECIAL PRESENTATIONS

1. Staff and Student Spotlight – Dr. O'Brien
2. Mr. Bruhn – Cumberland/Perry Area Vocational Technical School – Student Presentations
3. Ms. Amy Beaver – Perry County Council of the Arts

VIII. SUPERINTENDENT'S REPORT

1. State budget update
2. Building Presentations - Principals

IV. RECOGNITION OF VISITORS

1. West Perry Education Association
2. West Perry Education Support Professional Association
3. Other

X. NEW BUSINESS

1. The Administration is recommending approval of the food service management contract to Metz Culinary Management for the 2016-2017 fiscal year at a guaranteed loss of no greater than \$126,187.99. The contract may be renewed by mutual agreement for up to two additional one-year periods.
2. The Administration is recommending approval of the alert messaging services contract with School Messenger for a term beginning July 1, 2016 and ending June 30, 2019 (3 years). The annual amount of \$3,750 will be paid from the Technology Budget.
3. The Administration is recommending approval of the quote from FSC Pro Services for testing, inspection and crumb rubber infill cleaning to the turf field. The amount of the quote is \$3,280.00.
4. The Administration is recommending approval of the PHEAA Matching Funds Program Agreement.
5. The Administration is recommending approval of the Summer Maintenance Assistant job description.

New Business continued:

6. The Administration is recommending approval of the proposed retirement incentive.
7. The Administration is recommending approval of a 4-day work week for the time period of June 13, 2016 – August 12, 2016 as a means of providing energy savings to the district. No Friday or weekend building use will be permitted during this time frame.
8. Personnel:
 - a. Claudia M. Clymer, West Perry Middle School, Learning Support Teacher, resignation due to retirement, effective the end of the 2015-2016 school year.
 - b. David H. Long, West Perry High School, Librarian, resignation due to retirement, effective the end of the 2015-2016 school year.
 - c. Leave of Absence:
 1. Andrea Bryant, Blain Elementary, Learning Support Teacher, is requesting an unpaid leave of absence on Thursday, May 12, 2016 and Monday, May 16, 2016. Ms. Bryant will be using one personal day on Wednesday, May 11, 2016 in conjunction with this leave.
 2. Lisa Liddick, Carroll Elementary, Nurse – LPN, is requesting an unpaid leave of absence on Thursday, June 2, 2016 and Friday, June 3, 2016. Mrs. Liddick will be using two personal days on Tuesday, May 31, 2016 and Wednesday, June 1, 2016 in conjunction with this leave.
 3. Kathy Zendt, West Perry High School, Guidance Clerk, is requesting an unpaid leave of absence on Tuesday, April 26, 2016.
 4. Shanna Trout, West Perry School District, Custodian – District Wide, is requesting an unpaid leave of absence from February 10, 2016 through approximately October 31, 2016.
 - d. Employment - All Pending Receipt of Required Documentation:
 1. Day-to-Day Substitute Teacher:
 - a. Josephine M. Wilson, Emergency Certified
 2. Bus/Van Drivers:
 - a. Brittany Smith for Dum's Bus Service
 - b. Christina Feiman for Dum's Bus Service
 3. 2015-2016 New Bloomfield Elementary Second Grade Field Trip Volunteers/Chaperones
 4. 2015-2016 Carroll Elementary Fourth Grade Field Trip Volunteers/Chaperones

EDUCATION

1. Federal Programs update
2. The Administration is recommending approval to extend the elementary school day by twenty-five minutes (start time 8:00 AM – end time 3:15 PM) beginning with the 2016-2017 school year. This extension is due to contractual language regarding teacher prep time.
3. The Administration is recommending approval to operate a summer school program for four (4) weeks during the summer for eligible students in grades 9-12 who require credit recovery. Costs to be covered by student registration fees. District funds up to \$1,000.00 will be used if registration fees do not cover total costs.
4. The Administration is recommending approval of the West Perry School District Special Education Plan Report from July 1, 2016 to June 30, 2019.

FISCAL

1. District Student Activity Funds Report as of March 31, 2016 (informational item only)
2. 2015-2016 Budgetary Transfer
3. The Administration recommends the adoption of the Designation of Agent Resolution through PEMA for the purpose of obtaining financial assistance (January 2016 Snow Storm).

Fiscal continued:

4. The Administration is recommending the following General Supply bid awards through Keystone Purchasing Network (KPN) for the 2016-2017 school year:

| | | |
|--------------------------------|----|-----------------|
| Acco Brands USA LLC | \$ | 43.86 |
| Cascade School Supplies | \$ | 460.36 |
| Kurtz Brothers | \$ | 6,786.29 |
| National Art & School Supplies | \$ | 4,371.15 |
| Phillips Supply Company | \$ | 1,483.49 |
| Pyramid School Products | \$ | 5,298.16 |
| School Specialty | \$ | <u>1,107.95</u> |
| Total | \$ | 19,551.26 |

5. The Administration is recommending the following Art Supply bid awards through Keystone Purchasing Network (KPN) for the 2016-2017 school year:

| | | |
|--------------------------------|----|---------------|
| Blick Art Supplies | \$ | 10.80 |
| Cascade School Supplies | \$ | 961.68 |
| Kurtz Brothers | \$ | 2,167.53 |
| National Art & School Supplies | \$ | 1,926.31 |
| Phillips Supply Company | \$ | 177.70 |
| Pyramid School Products | \$ | 881.92 |
| School Specialty | \$ | 1,656.77 |
| Triarco Arts & Crafts | \$ | <u>248.78</u> |
| Total | \$ | 8,031.49 |

6. The Administration is recommending the following Copy Paper bid award through Keystone Purchasing Network (KPN) for the 2016-2017 school year:

| | | | |
|---------|----|------------------|--------------------------------------|
| Veritiv | \$ | <u>19,448.57</u> | (Formally Unisource Worldwide, Inc.) |
| Total | \$ | 19,448.57 | |

7. The Administration would like to acknowledge the piece of artwork donated by the Perry County Council of the Arts to be displayed permanently at New Bloomfield Elementary.
8. The Administration would like to acknowledge the monetary gift of \$10,069.16 from the Class of 2015 to upgrade current technology systems at the stadium and the high school gym.
9. The Administration is recommending books at Carroll Elementary be discarded.

ADJOURNMENT

Board Agenda 8: 04-11-16
Kls