

**WEST PERRY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
MONDAY, JUNE 8, 2015
7:30 P.M. BOARDROOM
AGENDA**

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

1. May 11, 2015
2. May 18, 2015

IV. TREASURER'S REPORT

1. Revenue and Expense Report – May 2015
2. Treasurer's Report – May 2015

V. BOARD COMMITTEE REPORTS

- a. Capital Area Intermediate Unit
- b. Cumberland-Perry Area Vocational Technical School
- c. Harrisburg Area Community College
- d. Pennsylvania School Boards Association
- e. Athletic Committee
- f. President's Report

VI. APPROVAL OF BILLS

1. Regular Bills

VII. SUPERINTENDENT'S REPORT

VIII. SPECIAL PRESENTATIONS

1. Colonel Holman, New Bloomfield Lions Club and Lions Community Theatre – Presentation to West Perry Drama Club
2. Kristin Davis, On-Line Learning Coordinator presentation

IV. RECOGNITION OF VISITORS

1. West Perry Education Association
2. West Perry Education Support Professional Association
3. Other

X. NEW BUSINESS

1. The Administration is recommending approval of the Eidex Services Agreement with the Capital Area Intermediate Unit (CAIU) for the 2015-2016, 2016-2017, and 2017-2018 school years.
2. The Administration is recommending approval of the contract between the West Perry School District and the Early Education Center of Perry County from July 1, 2015 to June 30, 2016, for utilization of Carroll Elementary for child care services beyond the school day for children in grades K-5.
3. The Administration is recommending approval of the contract between the West Perry School District and the Messiah Lutheran Church Day Care Center from July 1, 2015 to June 30, 2016, for utilization of New Bloomfield Elementary for child care services beyond the school day for children in grades K-5.
4. The Administration is recommending approval for the following 2015-2016 salary increases:
 - a. Support Staff
 1. Secretarial Staff \$.60 per hour
 2. Aides/Paraprofessionals \$.60 per hour
 3. Crossing Guard \$.60 per hour

New Business continued:

b. Professional Support Staff

- | | |
|---|----|
| 1. Chief of Security | 3% |
| 2. Technology Facilitator | 3% |
| 3. Technology Support Technician | 3% |
| 4. Registered Nurse | 3% |
| 5. Food Service/Special Education Assistant | 3% |
| 6. Accountant | 3% |

5. The Administration is recommending approval for the following 2015-2016 medical insurance cost sharing premiums (premium amounts for individual, two-party, and family coverage will be distributed to each employee).

- a. Secretaries and Aides/Paraprofessionals, Medical Insurance Cost Sharing Premiums will be 6% of the premium cost
- b. Professional Support Staff, Medical Insurance Cost Sharing Premiums will be 12% of the premium cost

6. The Administration is recommending approval for the following 2015-2016 starting and substitute salaries.

| <u>Classification</u> | <u>Hourly/Daily Rate</u> |
|----------------------------|--------------------------|
| 1. Secretary | \$ 9.75 per hour |
| 2. Aides/Paraprofessionals | \$ 9.25 per hour |
| 3. Substitute Teacher | \$ 90.00 per day |

7. Personnel:

a. Cathy Scordo, West Perry School District, Administrative Office, Transportation Clerk, resignation due to retirement, effective July 31, 2015.

b. Leave of Absence:

- 1. Alissa Thompson, Carroll Elementary, Third Grade Teacher, is requesting a paid leave of absence from approximately August 31, 2015 through October 14, 2015 to be followed by an unpaid Family Medical Leave from approximately October 15, 2015 through December 23, 2015. Mrs. Thompson has met all requirements for said leave in accordance with the agreement between West Perry School District and the West Perry Education Association.
- 2. Shana Kitner, West Perry School District, Administrative Office, is requesting an unpaid Family Medical Leave to be taken intermittently, effective immediately, for the remainder of the 2014-2015 school year. The total number of unpaid leave days shall not exceed 60 days. Mrs. Kitner has met all the requirements for said leave in accordance with the Conditions of Employment for Secretarial and Clerical Employees.
- 3. Cathy Scordo, West Perry School District, Administrative Office, Transportation Clerk, is requesting an unpaid leave of absence for Tuesday, May 19, 2015 and Monday, June 8, 2015 (1/2 day).
- 4. Debra Boyer, New Bloomfield Elementary, Life Skills One-on-One Aide, is requesting an unpaid leave of absence from Monday, May 18, 2015 through Friday, May 22, 2015 and Friday, June 5, 2015.
- 5. Debra Evans, New Bloomfield Elementary, Learning Support Aide, is requesting an unpaid leave of absence for Wednesday, September 2, 2015 and Thursday, September 3, 2015. Mrs. Evans will be using two personal days in conjunction with this leave on Monday, August 31, 2015 and Tuesday, September 1, 2015.
- 6. Sharon Liggett, New Bloomfield Elementary, Learning Support Aide, is requesting an unpaid leave of absence from Wednesday, May 20, 2015 through Friday, May 22, 2015 (each day will be in half day increments). Mrs. Liggett is also requesting an unpaid leave of absence for Tuesday, May 26, 2015.

c. Administrative Recommendation:

- 1. The Administration is recommending the resignation date for Kerry Harbst, School Psychologist be revised to June 10, 2015. The additional time required in order to finalize duties of a School Psychologist position.

- d. Transfer:
 1. Sandy Shonyo, New Bloomfield Elementary, Life Skills/Autistic Support Paraprofessional transfer to New Bloomfield Elementary, Life Skills Support Paraprofessional, One-on-One, effective for the 2015-2016 school year due to realignment.
 2. Rebecca Bender, New Bloomfield Elementary, Life Skills Support Paraprofessional, One-on-One transfer to New Bloomfield Elementary, Life Skills/Autistic Support Paraprofessional, effective for the 2015-2016 school year due to realignment.
- e. Employment - Pending receipt of required documentation:
 1. Andrea Jezewski, West Perry Elementary Buildings, Instrumental Music Teacher, three days per week for the 2015-2016 school year; Salary: Prorated at \$261.93 per day – Step 12 of the Bachelor’s Scale.
 2. The Administration is recommending the approval of the following 2015 Summer LIFT staff (Funds to be paid from Title I).
 - Margaret Kingsborough, LIFT Coordinator; Stipend \$1,500.00
 - Debra Hansbury, LIFT Teacher, Stipend \$800.00
 - Olney Innerest, LIFT Teacher, Stipend \$800.00
 - Emily Oyler, LIFT Teacher, Stipend \$800.00
 - Doreen Kelly, LIFT Aide, Stipend \$350.00
 - Mary Shenk, LIFT Aide, Stipend \$350.00
 - Elaine Rhoads, LIFT Aide, Stipend \$350.00

EDUCATION

1. Federal Programs update
2. The Administration is recommending approval of the Capital Area Online Learning Association (CAOLA) agreement for the 2015-2016, 2016-2017, and 2017-2018 school years.
3. The Administration is recommending approval of the PowerSchool Agreement with the Capital Area Intermediate Unit (CAIU) for the 2015-2016 school year in the amount of \$30,788.00 (to be paid from the 2015-2016 Technology budget).
4. The Administration is recommending approval of the contract between West Perry School District and The Vista School for the 2015-2016 school year.
5. The Administration is recommending approval to offer the West Perry Virtual Academy (WPVA) as a Cyber School option for middle school and high school students.
6. The Administration is recommending approval of the contract between West Perry School District and NHS Human Services Schools for the 2015-2016 school year not to exceed \$55,000.00.
7. The Administration is recommending approval of the contract between Professional Placement Resources, LLC., and the West Perry School District to provide an Occupational Therapist for the 2015-2016 school year at a rate of \$75 per hour (7.5 hours per day), not to exceed 189 days for the 2015-2016 school year.
8. The Administration is recommending approval of the contract between West Perry School District and Easter Seals Interpreting Services (ESIS) to provide sign language interpreter services for the 2015-2016 school year in the amount of \$56,160.00 (plus approximately \$3,500.00 in mileage).
9. The Administration is recommending approval of the contract between West Perry School District and Yellow Breeches Education Center, Inc., to provide educational services for the 2015-2016 school year in the amount of \$31,400.00.

POLICY

1. First Reading:
 - a. Policy E 302 – Employment of Superintendent/Assistant Superintendent
 - b. Policy E 304 – Employment of District Staff
 - c. Policy E 305 – Employment of Substitutes
 - d. Policy E 306 – Employment of Summer School Staff

Policy First Reading continued:

- e. Policy E 307 – Student Teachers/Interns
- f. Policy E 309 – Assignment and Transfer
- g. Policy E 317 – Conduct/Disciplinary Procedures
- h. Policy E 317.1 – Educator Misconduct
- i. Policy F 625 – Credit Cards
- j. Policy O 818 – Contracted Services
- k. Policy O 819 – Suicide Awareness, Prevention and Response

2. Second Reading:

- a. Policy L 008 – Organizational Chart

FISCAL

- 1. 2014-2015 Budgetary Transfer Request
- 2. The Administration is recommending approval to charge \$15.00 for requests of duplicate tax bills for certification/proof of tax payment. This is an increase of \$5.00 effective July 1, 2015.
- 3. The Administration is recommending the Basic-Beginner United States pull-down maps at Blain Elementary be declared surplus.

ADJOURNMENT

Board Agenda 7: 06-08-15
kls