

WEST PERRY SCHOOL DISTRICT
ANNOUNCES A
NON-INSTRUCTIONAL VACANCY

<u>Position</u>	<u>Building</u>	<u>Date Available</u>
Anticipated Maintenance Technician HVAC	Administrative Office	July 11, 2017

Details*

261 days per year
Minimum Starting salary: \$12.00*
8 1/2 hour day with 1/2 hour unpaid lunch
Benefits package available

The West Perry School District is currently seeking a Maintenance Technician who will be responsible for the inspection, repair and maintenance of the district's HVAC system at our five building locations to ensure a safe and energy efficient system. Other duties will include, but not limited to, waste water management, the electrical, plumbing, and maintenance of the district interior and exterior buildings and grounds.

Prior HVAC experience and certification in HVAC systems is preferred.

*Denotes minimum salary; however starting salary will be established based on experience and certification(s).

*For a fully detailed job description, please contact Mrs. Derr.

This position is posted on **June 5, 2017** and will remain open for 10 working days, until **July 19, 2017** or until filled.

External applicants should submit the following documents.

- A completed West Perry School District employment application
- Letter of Interest
- Resume with references and qualifications
- TB test as required by the Pennsylvania School Code
- *Current Act 34 Clearance (Pa Criminal Background Check) (www.psp.state.pa.us)
- *Current Act 151 Clearance (Child Abuse Clearance) or proof of application (<http://www.dpw.state.pa.us>)
- *Current Act 114 Clearance (Federal Fingerprinting) (www.pa.congenticid.com) - Department of Education

***Clearances must be dated no later than one year prior to hire.**

Internal applicants of the West Perry School District should submit a Letter of Interest, updated resume which includes references and qualifications for the position.

Applicants should forward all necessary employment documents to:

West Perry School District
Liz Derr, Human Resources / Benefits Administrator
2606 Shermans Valley Road
Elliottsburg, PA 17024
Phone: (717) 789-3934
Equal Opportunity Employer

Notice of Non-Discrimination

The West Perry School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Mrs. Liz Derr, Title VI, Title IX, §504, ADA and Age Discrimination Act Coordinator.